



29 Buffalo Avenue
Brooklyn, NY 11233

Subject: Recruitment: **Please Post**

Dear Career Advisor:

Cowan Consulting, LC is currently soliciting unpaid intern talent for its' four business segments. Cowan Consulting, LC is a full-service professional services and consulting firm offering E-Business, Information Technology, Litigation Support and Business Development services to domestic and international clients. The firm was established in or about 1996 and has a simple but impactful philosophy. Our philosophy is to incessantly deliver quality, inexpensive, next generation professional services and consulting to clients.

We are inviting your students to participate in unpaid part-time or full-time internships where they will earn hands-on work experience and an opportunity to apply their academic findings. Internships include relevant work in the student's field of study, mentorship by experienced professionals. Cowan Consulting, LC wants to grow its' talent base with bright, enthusiastic, self-motivated people. Your students will be able to take this invaluable experience wherever they decide to go in life, whether it is to a major corporation, a non-profit organization, their own business or maybe even Cowan Consulting, LC.

The internship program is open to undergraduate, graduate and professional studies students who are enrolled part-time or full-time. Students must be able to earn academic course credit upon successful completion of the internship. It is the student's responsibility to seek possible credit for this internship. The internship is unpaid and employment is not promised or guaranteed upon completion. All majors and degrees are welcome to apply however, emphasis will be placed on students who are majoring or have meaningful experience in one of the following areas:

- E-Business
- Law
- Business
- Web Development
- Information Technology

For more information about our internship program see our website at www.cowanconsulting.com Please forward resumes and/or questions to Cowan Consulting, LC at info@cowanconsulting.com.

We look forward to your students joining our fast growing organization.

Sincerely,

Team Cowan Consulting

COWAN CONSULTING, LC INTERNSHIP PROGRAM
"Preparing For Tomorrow, Today"

Description

Cowan Consulting, LC offers semester long unpaid internships to undergraduate, graduate and professional students. The **General** program consists of 2 rotations within a **specific business segment**: E-Business, IT, Litigation Support or Business Development; with each segment consisting of two sub-sets. Or, the intern may compete for placement in our elite **Star** program which consists of 2 rotations within **each of our four business segments**. In the General program interns will spend 60 % of their time in the sub-set of choice and 40% in the remaining area. In the Star program, interns will spend 40% of their time in a segment of choice and 20% each in the remaining segments. This rotation program fosters a better understanding of our business and allows the student an opportunity to fine tune their interests and explore additional options. This experience will also promote a greater cross-functional dynamic and improve the overall impact of the student's contribution.

The workload will include assisting consultants on projects, pilot assignments, weekly administrative tasks, and attending training sessions and company events.

In addition, each student will be assigned a business mentor that will be responsible for aiding the student with formal and informal work issues during the program. Mentors will be required to meet with the intern once per week.

Qualifications

Applicants must be enrolled in a part-time or full-time academic program at an accredited institution during the internship period. Students majoring in E-Business, Law, Business, Web Development and Information Technology are preferred, but all majors are welcome.

At the end of each semester interns will be given a performance evaluation. If the intern receives a satisfactory evaluation they will be

allowed to continue their internship in the next semester. Existing interns will receive

precedence over new applicants for future semester internships.

Requirements

Interns are required to work a minimum of **twelve (12) hours per week**, which may include Saturday for each semester commitment. Virtual assignments are available. Qualified students are required to be enrolled in a full-time or part-time accredited academic program during the internship period. Students must be able to earn academic course credit upon successful completion of the internship. It is the student's responsibility to seek possible credit for this internship. The internship is unpaid and employment is not promised or guaranteed upon completion of the internship.

Benefits

Interns will receive academic credit for each successfully completed semester. In addition, they will earn valuable work experience and/or training.

How to Apply

To apply for an internship please forward cover letters and resumes to the Director of Recruitment at info@cowanconsulting.com. The application period is open.

For more information about our company go to www.cowanconsulting.com

